

**APPLICATION FOR TERMINAL LEAVE WITHOUT PAY (T-LWOP)****(AE Suppl 1 to AR 690-300.301)****SECTION I - APPLICATION FOR TERMINAL LEAVE WITHOUT PAY (T-LWOP)**

I request 1 year of LWOP to help me obtain Federal employment in conjunction with my sponsor's relocation to the United States. A copy of my sponsor's travel orders is attached. I understand that if I am employed on a family member appointment, which is limited to 1 year beyond my sponsor's DEROS, any employment extension I obtain beyond my sponsor's departure is deducted from the 1 year LWOP. I further understand that if I am not employed by the Federal Government before the 1 year LWOP expires, I have no entitlement to return to the position I now hold and my overseas employment will be terminated. As necessary, this application constitutes my resignation, effective at the expiration of LWOP. I will provide changes relevant to my employment, including a current forwarding address, to my civilian personnel advisory center.

**AKO e-mail address****Forwarding address****Signature and date****SECTION II - VERIFICATION OF ELIGIBILITY FOR T-LWOP**

1. Employee is eligible for T-LWOP based on one of the following conditions (check appropriate box):

Sponsor is relocating to the United States, and employee has competitive status.

Employee is eligible for noncompetitive appointment based on 52 weeks of creditable service as an appropriated fund employee, as required by Executive Order 12721.

2. Expiration date of T-LWOP is:

3. Employee is ineligible for T-LWOP for the following reason:

**Date****Signature of CPOC or CPAC representative****AE FORM 690-300.301D, MAR 06**

All previous editions are obsolete.

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