

Headquarters
United States Army, Europe, and Seventh Army
United States Army Installation Management Agency
Europe Region Office
Heidelberg, Germany

Army in Europe
Regulation 215-8*

Headquarters
U.S. Naval Forces Europe/U.S. Sixth Fleet
Naples, Italy

CNE/C6F
Instruction 5760.2B*

Headquarters
United States Air Forces in Europe
Ramstein, Germany

USAFE
Instruction 34-301*

9 December 2005

Morale, Welfare, and Recreation

Professional U.S. Scouting Organization Operations at Military Installations in Europe

*This regulation supersedes USAREUR Regulation 215-8/USNAVEUR Instruction 5760.2A/
USAFE Instruction 34-301, 18 April 2001.

For the CG, USAREUR/7A:

Authenticated:

E. PEARSON
Colonel, GS
Deputy Chief of Staff

J. D. STUFFLEBEEM
Vice Admiral, USN
Deputy Commander
Naval Forces, Europe

WILLIAM T. HOBBS
General, USAF
Commander

Official:



GARY C. MILLER
Regional Chief Information
Officer - Europe



C. V. MAUNEY
Rear Admiral, USN
Director, Plans and Operations



EMERSON A. BASCOMB
Colonel, USAF
Director of Services

Summary. This publication—

- Prescribes policy and defines responsibilities for conducting scouting programs in the European theater.
- Implements and supplements DOD Instruction 1015.9.

Applicability. This publication applies to personnel stationed at U.S. Forces installations in the USEUCOM area of responsibility who are involved in scouting programs.

Supplementation. Organizations will not supplement this publication without IMA-EURO (IMEU-MWR) approval.

Forms. AE and higher-level forms are available through the Army in Europe Publishing System (AEPUBS).

Records Management. Records created as a result of processes prescribed by this publication must be identified, maintained, and disposed of by—

- Army units in Europe according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information Management System website at <https://www.arims.army.mil>.

- USNAVEUR units according to Navy records management policy.
- USAFE units according to Air Force Manual 37-123. Records must be disposed of according to the Air Force Records Disposition Schedule (RDS) at <https://webrims.amc.af.mil>.

Suggested Improvements. The proponent of this publication is IMA-EURO (IMEU-MWR, DSN 379-6442). Users may suggest improvements to this publication by sending DA Form 2028 to IMA-EURO (IMEU-MWR), Unit 29353, APO AE 09083-9353.

Distribution. Army units: C (AEPUBS); Air Force units: F (AF Inst 33-366VI).

CONTENTS

1. Purpose
2. References
3. Explanation of Abbreviations and Terms
4. Responsibilities
5. Liability
6. Conflicts of Interest
7. European Scouting Committee Organization
8. Scouting Services
9. Financial Support
10. Authorized Local Service and Support

Figure

1. Overseas Scouting Program Chain of Responsibility and Authority

Glossary

1. PURPOSE

This publication—

- a. Prescribes policy, procedures, and responsibilities for implementing Department of Defense Instruction (DODI) 1015.9 in the European theater.
- b. Explains the sponsored scouting programs of the United States of America Girl Scouts Overseas – North Atlantic (USAGSO-NA) and the Transatlantic Council (TAC) of the Boy Scouts of America (BSA); and the responsibilities of the TAC and USAGSO-NA to meet the scouting needs of USEUCOM personnel.
- c. Defines the functions, responsibilities, and structure of the European Scouting Committee (ESC). The ESC will protect DOD interests concerning scouting in Europe.
- d. Explains the support and services that installation commanders may provide to scouting councils and organizations.

2. REFERENCES

- a. Executive Order 12715, Determination Under Section 2606 of Title 10, United States Code, for Support of Scouting Activities Overseas.
- b. Public Law 100-456, Military Construction Authorization Act, 1989.
- c. United States Code, Title 10, section 2606, Scouting: Cooperation and Assistance in Foreign Areas.
- d. Department of Defense Directive (DODD) 1015.14, Establishment, Management, and Control of Nonappropriated Fund Instrumentalities and Financial Management of Supporting Resources.
- e. DODI 1000.15, Private Organizations on DOD Installations.

f. DODI 1015.9, Professional United States Scouting Organization Operations at United States Military Installations Located Overseas.

g. DOD 5500.7-R, Joint Ethics Regulation (JER).

h. AR 25-400-2, The Army Records Information Management System (ARIMS).

i. Air Force Manual 37-123, Management of Records.

j. DA Form 2028, Recommended Changes to Publications and Blank Forms.

3. EXPLANATION OF ABBREVIATIONS AND TERMS

The glossary defines abbreviations and terms.

4. RESPONSIBILITIES

a. ESC. The ESC will—

(1) Represent the interests of DOD and the approving authority (glossary) for scouting issues in the USEUCOM area of responsibility.

(2) Review and evaluate the operations of the USAGSO-NA and the TAC equally and without bias.

(3) Avoid actual and perceived conflicts of interest. The ESC will not initiate actions on behalf of the USAGSO-NA or the TAC to ensure either organization's success as a private organization (PO).

(4) Provide command oversight to verify that the USAGSO-NA and the TAC comply with this publication and applicable policy referenced in paragraph 2.

(5) Review—

(a) Annual scouting-program budgets.

(b) Scouting-program expenditures and service contributions.

(c) Planned annual scouting programs. The ESC will inform the USAGSO-NA and the TAC of the scouting requirements of DOD personnel and their family members in Europe.

(6) Monitor and evaluate the level of scouting services provided by the USAGSO-NA and the TAC.

(7) Ensure each of the Services proportionally shares the cost of scouting support provided. The proportions will be based on membership.

(8) Ensure required reports and written agreements between the Services and the USAGSO-NA or the TAC are submitted with supporting documents to the Services.

(9) Review and be the approval authority for changes to existing and supplemental agreements. ESC representatives will ensure that the support and assistance provided do not exceed the limits of applicable rules and regulations.

(10) Resolve issues between USEUCOM components and the sponsored scouting council or organization. Components will reconcile unresolved issues within their own Services.

(11) Attend USAGSO-NA and TAC organizational meetings when invited. ESC representatives will attend these meetings only as observers. ESC representatives have no authority to commit USEUCOM components to a particular course of action during these meetings.

b. TAC and USAGSO-NA. The TAC and the USAGSO-NA will—

(1) Operate as Federally chartered POs according to DODI 1000.15 and DODI 1015.9. As with any PO, their internal organization and policy are subject to audit, inquiry, and other examination as required by applicable regulations.

(2) Ensure programs are administered effectively, efficiently, and according to laws and regulations governing POs.

(3) Account for property and assets under their control. This responsibility applies to property and assets belonging to members, organizations, and the Government.

(4) Not—

(a) Prejudice or discredit DOD components or any other Federal Government agency.

(b) Permit unlawful discrimination in their membership based on color, handicap, national origin, race, or religion.

(c) Unlawfully discriminate by selecting leaders based on age or sex.

5. LIABILITY

a. Because there is no direct, vested interest of the Federal Government or any of its instrumentalities in the assets of POs, each PO is responsible for protecting its organization and council assets (such as through fire insurance). The USAGSO-NA and the TAC must have adequate insurance to protect against public liability, property-damage claims, and other legal actions that may arise from scouting councils and organizations or from members acting on behalf of their councils or organization.

b. DOD, its instrumentalities, and its Service components will not assume liability for the debts of either the USAGSO-NA or the TAC.

6. CONFLICTS OF INTEREST

Neither military personnel nor civilian employees (appropriated fund (APF) or nonappropriated fund (NAF)) will manage or control the USAGSO-NA or the TAC as part of their official duties. Any activity or person supporting scouting councils or organizations, other than as defined in this publication, will do so in an individual, private capacity during off-duty hours.

7. EUROPEAN SCOUTING COMMITTEE ORGANIZATION

As a single oversight group, the ESC represents DOD interests in matters related to scouting programs in Europe. The ESC will be appointed by the approving authority (glossary), who has delegated responsibility to the CG, USAREUR/7A, for European scouting programs.

a. Relationship With Scout Programs. The ESC will operate independently of the USAGSO-NA and the TAC. ESC members—

(1) Will not be members of or serve in an executive capacity for the USAGSO-NA or the TAC.

(2) May participate in installation-level scouting programs in a private, volunteer capacity.

b. ESC Co-Chairs. The CG, USAREUR/7A, will appoint the DCG/CofS, USAREUR/7A, and (with Commander, USAFE, approval) the Vice Commander (VC), USAFE, as co-chairs for oversight of the ESC.

(1) The DCG/CofS, USAREUR/7A, will chair all ESC meetings conducted in person. In cases when the DCG/CofS, USAREUR/7A, cannot attend a meeting, the senior USAREUR or USAFE representative will assume full responsibility for the position.

(2) ESC meetings conducted as video teleconferences will be chaired by the senior USAREUR or USAFE representative.

c. ESC Membership.

(1) The DCG/CofS, USAREUR/7A, will represent all personnel within USAREUR, IMA-EURO, and tenant organizations on IMA-EURO installations.

(2) The Commander, Navy Region Europe (CNRE), will represent all personnel within USNAVEUR and its tenant organizations within the Navy Region Europe (NRE).

(3) The VC, USAFE, will represent all personnel within USAFE.

d. Joint Support Staff. The ESC will appoint a joint support staff when needed. This staff may include representatives from each Service's personnel; morale, welfare, and recreation (MWR); resource management; judge advocate; host-nation activities; and engineer staffs.

e. Chain of Responsibility. Figure 1 provides the chain of responsibility and authority for the overseas scouting program.

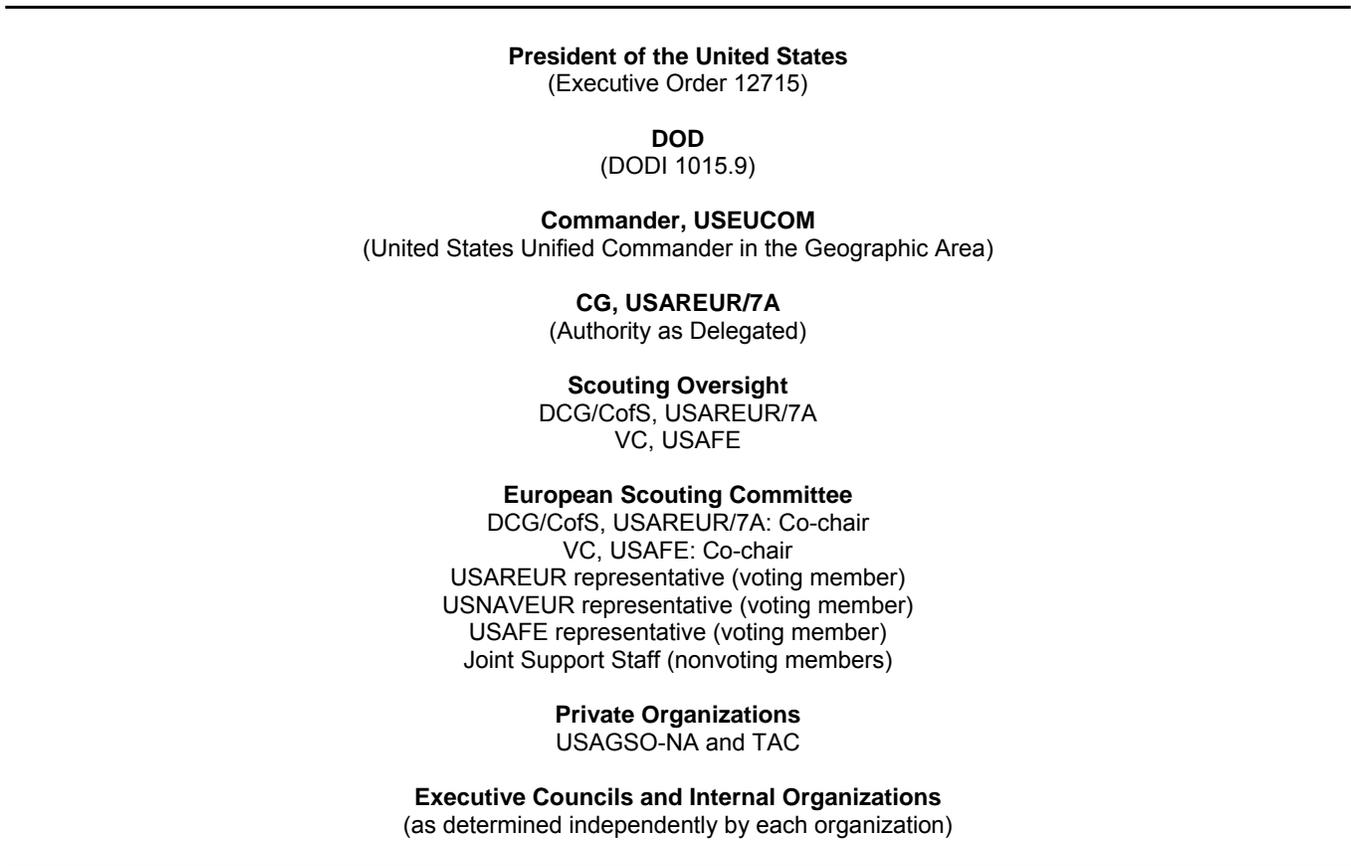


Figure 1. Overseas Scouting Program Chain of Responsibility and Authority

f. Voting.

(1) The hosting chair will cast tie-breaking votes when necessary.

(2) When special votes are conducted away from ESC meetings, the chair who called for the vote will cast only tie-breaking votes when necessary.

8. SCOUTING SERVICES

The USAGSO-NA and the TAC will—

a. Develop, guide, and maintain scouting programs throughout the established area of service.

b. Subscribe to the purpose, adhere to the policy, and be guided by the standards of the USAGSO-NA or the BSA, as applicable.

c. As a minimum, develop, maintain, and provide the following to local and regional scouting councils and organizations:

- (1) Effective program guidelines for administering local and regional scouting programs.
 - (2) Centralized and installation-level training for adult and youth volunteer leaders.
 - (3) Materials, training aids, literature, and consultation on subjects, such as—
 - (a) Administration.
 - (b) Financial management.
 - (c) Fundraising.
 - (d) Personnel administration (including the appointment, recruitment, and recognition of adult volunteers and youth leaders; and training).
 - (e) Product sales.
 - (f) Program management.
 - (g) Public relations.
 - (4) Insurance and liability coverage for adults and youths serving in sponsored programs.
 - (5) Office personnel to help volunteer leaders, handle registration, and maintain records.
 - (6) Scouting events to support local and regional organization programs (for example, summer camps, day camps, camporees).
 - (7) Grants for DOD-sponsored youths and adults to participate in sponsored scouting activities. This service ensures that no one is denied scouting participation because of economic circumstances.
- d. Establish and maintain relationships with installation-level MWR departments to promote scouting activities and make efficient use of existing youth services resources.

9. FINANCIAL SUPPORT

- a. APFs may be used for overseas scouting organizations.

- (1) The following may be provided on a nonreimbursable basis using APFs:

- (a) Communications (including local telephone and Government e-mail services).
- (b) Office space for the professional staff, a place where regular meetings of local scout troops or units may be conducted, and space for recreational activities.
- (c) Transportation of personnel (including household goods and baggage) of qualified scouting organizations to and from overseas assignments and while providing scouting support to DOD personnel and their families. Transportation of supplies of qualified scouting organizations necessary to provide this support may also be provided.
- (d) Utilities.
- (e) Warehousing (para 10a).

- (2) APFs will not be used to fund or reimburse temporary duty (TDY) costs of scouting personnel for any purpose.

- b. NAFs may be used for overseas scouting organizations to—

- (1) Provide support authorized for youth activities programs according to DODD 1015.14.

(2) Reimburse qualified scouting organizations for salaries and benefits of their professional scouting employees for periods during which these employees perform services overseas in direct support of DOD personnel and their families.

(3) Reimburse travel to and from official ESC meetings if approved by the ESC chair.

c. Expenses of the USAGSO-NA and the TAC (including the cost of camps directly managed by their staffs) may be reimbursed with NAFs by each Service's headquarters MWR activity as authorized by DODI 1015.9. The ESC will determine the appropriate level of reimbursement each year. This reimbursement may not exceed the lesser of the following:

(1) Seventy percent of the total cost of the sponsored scouting council or organization program (excluding APF support).

(2) A rate of \$54 for each DOD-sponsored scout. This amount will be adjusted each year based on the official inflation factor provided by the Office of the Deputy Chief of Staff, G8, HQ USAREUR/7A.

d. As the executive agent, the Morale, Welfare, and Recreation Division (MWRD), IMA-EURO, will administer the payment of NAF reimbursement to the sponsored scouting council or organization.

(1) The MWRD will verify scout budgets, membership reports, and project-funding caps (c above). Based on the percentage of participation, the MWRD will notify HQ USNAVEUR and HQ USAFE of the NAFs due to the MWRD for payments made to their respective scouts.

(2) NAF reimbursement will be based on actual expenditures. The MWRD will transfer one-twelfth of the annual allotment to the USAGSO-NA and the TAC each month. Scouting managers and the MWRD will reconcile NAF reimbursement and authorized scout expenses at least quarterly and report the expenses to the ESC.

(3) The USAGSO-NA and TAC will submit annual budgets, monthly income statements and balance sheets, official payroll reports, and receipts or reports related to spending NAFs to the MWRD.

e. PO funds and NAFs will not be combined. Sponsored scouting councils and organizations must maintain separate accounting records for Service contributions and for locally generated income. These fund records must be made available for annual audits and other Service requirements.

f. Local commanders may provide indirect support for installation-level scouting programs only as stated in paragraph 10 or as otherwise authorized for POs.

g. The USAGSO-NA and the TAC will ensure that a fair-share contribution at least equal to the per capita allocation paid by the Services is paid by each of their non-DOD-sponsored scouts. If an installation-level scout unit does not receive enough scouting services from the USAGSO-NA or the TAC to warrant paying a fair-share contribution, the ESC may waive the fair-share requirement for that unit. The number of DOD scouts in a unit released from paying a fair share will, however, not be included in Service affiliation reports used to determine each Service's NAF per capita contributions.

h. By 1 November each year, scouting councils and organizations will report to the Services the number of scouts enrolled between 1 October of the previous year and 30 September of the current year.

(1) Each report will include a breakdown of the number of scouts from each of the following:

(a) USAREUR and IMA-EURO.

(b) USNAVEUR and NRE.

(c) USAFE.

(d) Non-DOD-sponsored organizations.

(2) As supporting documentation, scouting councils and organizations must provide unit or troop membership rosters indicating each member's name, unit, and area or district.

i. Scouting organizations may generate funds beyond the amount provided by the Services according to the Joint Ethics Regulation (JER) (DOD 5500.7-R).

10. AUTHORIZED LOCAL SERVICE AND SUPPORT

Installation-level scout units may not receive direct reimbursement with either APFs or NAFs except as authorized by DODI 1015.9. Except where otherwise indicated, local commanders may provide scouting activities the following support on a nonreimbursable basis using APFs:

a. Space for the following:

(1) Conducting regular meetings, including space at community or youth centers, Department of Defense Dependents Schools, or similar facilities according to the JER, DODI 1015.9, and engineer regulations.

(2) Recreational activities.

(3) Warehousing or storing scouting equipment and nonresale supplies.

NOTE: IMA-EURO garrison commanders, USAFE base commanders, and USNAVEUR base commanders may revoke the privilege of using these facilities based on changes in base-operation mission requirements, mistreatment of facilities, or convenience to the Government.

b. Local military telephone service.

c. Health care during scouting activities if approved by the commander of the servicing medical treatment facility. Treatment must be provided according to applicable Service regulations, including charges for treatment when required by Service regulations.

d. Use of APF and NAF equipment as authorized for MWR youth activities.

e. Transportation support, as follows:

(1) The following commanders will determine transportation support for scout units:

(a) In IMA-EURO, the United States Army garrison (USAG) commander.

(b) In NRE and USAFE, the base commander.

(2) The commanders in (1) above may provide military, Government-owned, or NAF trucks, buses, and other vehicles to support scout units. Scout units will reimburse the Government for APF costs and costs for nontactical-vehicle support from transportation motor pools. Commanders may help scout units pay for transportation costs using NAFs if funds are available.

(3) Commanders should establish written agreements with local scouting councils and organizations to record specific reimbursement procedures and limits. These agreements must be made according to applicable Service regulations.

f. Installation-level scouts and scout leaders are not entitled to travel in official TDY status to conduct scouting business. When authorized by Service regulations, commanders may authorize permissive TDY for military personnel who provide logistic support at scout camps or volunteer as scout supervisors or adult leaders at scouting activities. The restriction in paragraph 6 on participation in scouting activities also applies to participation in installation-level activities.

GLOSSARY

SECTION I ABBREVIATIONS

APF	appropriated fund
BSA	Boy Scouts of America
CG, USAREUR/7A	Commanding General, United States Army, Europe, and Seventh Army
CNE/C6F	Commander, U.S. Naval Forces Europe/Commander, U.S. Sixth Fleet
CNRE	Commander, Navy Region Europe
DCG/CofS, USAREUR/7A	Deputy Commanding General/Chief of Staff, United States Army, Europe, and Seventh Army
DOD	Department of Defense
DODD	Department of Defense directive
DODI	Department of Defense instruction
ESC	European Scouting Committee
HQ USAFE	Headquarters, United States Air Forces in Europe
HQ USAREUR/7A	Headquarters, United States Army, Europe, and Seventh Army
HQ USNAVEUR	Headquarters, United States Naval Forces, Europe
IMA-EURO	United States Army Installation Management Agency, Europe Region Office
JER	Joint Ethics Regulation
MWR	morale, welfare, and recreation
MWRD	Morale, Welfare, and Recreation Division, United States Army Installation Management Agency, Europe Region Office
NAF	nonappropriated fund
NRE	Navy Region Europe
PO	private organization
RDS	records disposition schedule
TAC	Transatlantic Council
TDY	temporary duty
USAFE	United States Air Forces in Europe
USAG	United States Army garrison
USAGSO-NA	United States of America Girl Scouts Overseas – North Atlantic
USAREUR	United States Army, Europe
USEUCOM	United States European Command
USNAVEUR	United States Naval Forces, Europe
VC, USAFE	Vice Commander, United States Air Forces in Europe

SECTION II TERMS

approving authority

The Commander, USEUCOM.

authorized scouting activities

The Boy Scouts of America and the United States of America Girl Scouts Overseas.

delegated authority

The responsibility delegated by the Commander, USEUCOM, to the CG, USAREUR/7A, for serving as the executive agent for European scout issues.

DOD-sponsored scouts

DOD youth participants receiving logistic support and identification cards from a USEUCOM component.

scouting

The authorized or sponsored scouting program of either the Boy Scouts of America or the United States of America Girl Scouts Overseas.

scouting committee

USEUCOM component representatives with primary responsibility for matters involving DOD scouting programs in Europe.

Services

United States Army, United States Navy, and United States Air Force.

sponsored scouting councils or organizations

The Transatlantic Council and the United States of America Girl Scouts Overseas – North Atlantic private organizations.

USEUCOM components

USAREUR, USNAVEUR, and USAFE, including their respective civilian components.